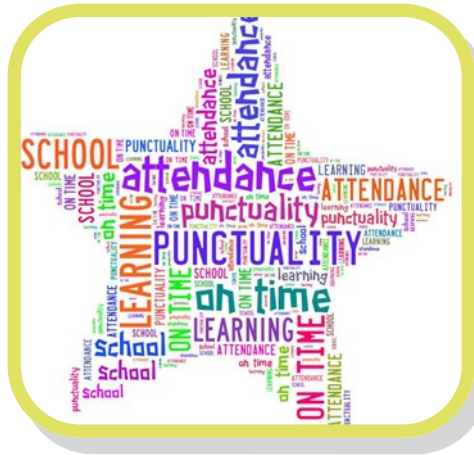


## AUTHORISED ABSENCES

We understand that children get ill. If your child is unable to attend school, please contact the main school office to inform us before 9.30am. If you do not inform us, we will send you a text message to remind you that the non attendance will remain unauthorised. We may request medical evidence for proof of illness.

If your child's overall attendance concerns us, it is our responsibility to investigate further. We may issue a penalty notice and/or a referral to the Educational Welfare Service.

We may ask you to provide evidence .



BARTON HILL ACADEMY

Queen Ann Road  
Barton Hill  
Bristol  
BS5 9TX

(0117) 9030407

BARTON HILL ACADEMY

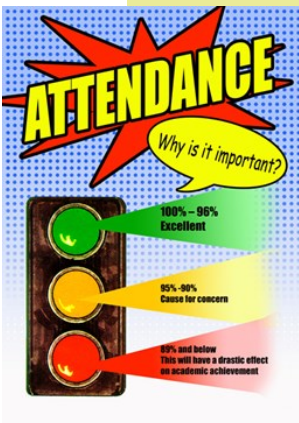
Venturers Trust

## ATTENDANCE INFORMATION



TEL: (0117) 9030407

## ATTENDANCE MATTERS



Please read this leaflet  
carefully and help us to  
improve attendance and  
punctuality .

- Regular attendance at school is a **legal require-ment** and is vital if your children are to benefit fully from their education.
- Every day a child is absent they miss important lessons.
- Poor attendance makes it harder to make progress and there is less chance of success.
- Arriving late at school means children miss a vital part of their lessons.

**ATTENDANCE IS MONITORED BY THE**  
**SCHOOL, THE LOCAL AUTHORITY, THE**  
**GOVERNMENT AND OFSTED.**

*It is a parent's responsibility to ensure that children attend school every day and that they arrive on time.*



**School starts at 8.50am**

**EVERY**  
**SCHOOL DAY**  
**COUNTS**

### **What is unauthorised absence?**

- ***Holidays during term time***
- ***Shopping with a parent***
- ***Days off for birthdays***
- ***Illness of parent or other family member***
- ***No transport***

### **Request for leave -**

You can request, in advance, permission to have your child's non attendance authorised. Your child's overall attendance will be considered by the Head teacher and you will be notified of the decision.

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