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17/07/2018

Dear parents/carers,

A reminder that ParentPay is coming to Barton Hill Academy from September. From then on you can pay for school meals, trips and visits online through ParentPay. No cash will be accepted from the new term beginning 5th Sept 2018.

If you have not already done so, please register on ParentPay as soon as possible using the unique details for your child which would have been on the letter that you recently received. **If you did not receive this letter, please come to the office before the end of term so that we can issue a copy.**

You must still register on ParentPay even if your child is entitled to free school meals/UIFSM. This is so that you can still pay for trips & visits and also to choose a school meal for your child.

The Aspens autumn menu is available to view now. If you have registered with ParentPay you can choose meals for your child for next term anytime up until midnight the day before (for example for the first day back of term Weds 5th Sept, you must choose a meal by midnight on Tues 4th Sept). Please note that if you have not chosen a meal but indicated that your child is having school dinners, they will receive the vegetarian option only.

No payment is taken from your account until it is confirmed that your child is having a meal on that day.

All dinner money debts will be carried over. You must ensure that you pay any outstanding monies owed as soon as possible. The school will be seeking outstanding payments by the end of Term 1 (26/10/18) **at the latest.**

Year 6 leavers must also pay outstanding debts by Friday 20th July.

The admin team will be available on Weds 5th – Fri 7th Sept with laptops to assist with any queries. If you are having problems, please visit us in the main office once you have dropped off your child/ren.

Thank you

Joanna Staley
Senior Administrator